



Position for Education Coordinator

Sahjeevan is a civil society organization working since the last three decades on a range of issues, including pastoral livelihoods, pastoralist access to forage and pastoralist development of animal breeds. Sahjeevan has inspired and supported marginalised communities to revive their traditional ecological knowledge systems, engage with relevant technologies and scientific methods to conserve their ecological resources and strengthen their livelihoods. Sahjeevan is seeking to hire a Education Coordinator to lead and develop its environmental education program based out of its Bhuj office.

Length of employment: Full time 2-year contract, with the option to extend.

Ongoing activities in environment education include a certificate course the ‘Salim Node certificate course on Pastoral Ecology’ at Banni, Kutch in collaboration with KSKV Kachchh University in association with RAMBLE research station and Banni Breeders Association.

The Education Coordinator’s role would involve developing, coordinating, and monitoring regional educational programs for the working landscapes of Sahjeevan (in Banni and other parts of Kutch and Saurashtra, Gujarat). Expanding the Environment Education program beyond Gujarat if required.

Qualifications:

- Bachelor’s/Post-graduate in the relevant field of Education or Education Administration.
- Three to four years of hands-on experience in Environment Education.
- At least 1 year of staff management experience.
- Good communication (both verbal and written) and organizational skills.
- Fluent in English and Hindi (Gujarati would be an added advantage).

- Must be enthusiastic about community-based work and youth development.
- Must understand how to educate pastoral youth (10-25 yrs old).
- Demonstrated attention to detail and active documentation of work.
- Must be comfortable working in a team and take initiative independently if required.

Responsibilities:

- To oversee, enhance and develop a comprehensive learning curriculum for different pastoral youth groups in different ecosystems of Kutch and Saurashtra.
- Develop education pedagogy for teaching the course content.
- Collaborate with faculty and supervise the course development for each module.
- Assess potential students and plan a specific curriculum as per the requirement.
- Plan and lead education-focused team meetings, and coordinate with volunteers and interns as required.
- Manage credits distribution and hours management for certificate courses.
- Design evaluation and assessment mechanisms for the courses.
- Coordinate with the field team for logistics and examination/assessments.
- Coordinate with the university to oversee collaboration.
- Plan exposure, cross-learning platform, and study trips for students.
- Collaborate with thematic coordinators at Sahjeevan and aid in the implementation of awareness and education activities for their work.

Remuneration will be based on qualifications and experience.

TO APPLY: please fill [Google Form](https://forms.gle/nw6MKutFPKSFwcVz8) (<https://forms.gle/nw6MKutFPKSFwcVz8>) and attach resume (with two references) and suitability note.

Subject Title: Education Coordinator

Joining Date – As soon as possible

Sahjeevan is an equal opportunity employer. The candidate should have the abilities to work independently & be innovative to evolve monitoring systems and should be willing to work for flexible hours.