



Regd. Society no.Guj/245/Kutch
Regd. Public Charitable Trust no. F-421/Kutch
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Executive Director

About Sahjeevan

Sahjeevan has inspired and supported marginalized communities to revive their traditional ecological knowledge systems, engage with relevant technologies and scientific methods to conserve their ecological resources and strengthen their livelihoods for the last thirty years.

Based in Kachchh, the organization has influenced local governance institutions, communities, and the region to conserve biodiversity, regenerate traditional water systems based on local geo-hydrological solutions, revitalize pastoralism, promote indigenous livestock breeding practices, and strengthen resilience through rain-fed agriculture.

Position: Executive Director

Sahjeevan is seeking to hire an 'Executive Director' to aid our work in inclusive conservation across the states and landscapes where we work. The position is based in Bhuj, Kutch and our work is active in Kutch and Saurashtra region of Gujarat. As mentioned above, Sahjeevan works with various grassroots communities – mainly pastoralists like –Jats, Bharwads, Rabaris, and Maldharis in Banni Grasslands Reserve, etc – the work is focused on **empowering the pastoral community through establishing community-based institutions for biodiversity conservation, ecological restoration, and conserving the commons, uplift livelihood opportunities, and breed health and conservation**. Hence, the position is geared towards inclusive conservation and would require working with multiple stakeholders.

This position requires a deep understanding of **ecological systems, commons, and community development**, especially traditional occupations like **pastoralism**. Candidates with an interdisciplinary background will be preferred.

Specific Responsibilities

- People Management & Team Leadership: Guides, develops, mentors, and motivates team members to achieve short-term and long-term goals of the organization.
- Organisational Management: Setting up a protocol on budget, financial, and HR management in collaboration with Chief Finance Manager, Strategic Leadership Team (SLT) HR Manager, and Senior Program teams.
- Relationship Management: Builds, strengthens, and manages partnerships with local and national governments, private sector partners, institutions, and stakeholders; Manages donor relations and the donor contract.

- Program Management: Leads, nurtures, and motivates the project team to deliver effective development results. Ensures planning and monitoring, financial management, and donor reporting.
- Project quality assurance: Takes responsibility for the (technical) content of a project, ensures the quality of the deliverables, and ensures sufficient technical input to meet the quality standards.
- Organisation development: Identify the strategic need of the organization, and build and maintains effective relationships, with the team, external partners, and the donor(s). Enhance the capacities of the Team through team-building processes
- Analysis & Reporting: Ensures collection, consolidation, and review of project information, as per the monitoring and evaluation guidelines.
- Policy advocacy to amplify voices of pastoralists and biodiversity and make space and representation at state and national level.

Qualifications and Skills

- ✓ Post-graduate qualification in Interdisciplinary Environment Science, Conservation Biology, Rural Development, or related relevant disciplines;
- ✓ A minimum of eight years to 10 years of relevant experience working in the field of ecology conservation and/or ecosystem-based livelihoods. Ten years of grassroots experience at the mid-level and 5 years of experience at a Senior Management level would be desirable.
- ✓ A sound understanding of development administration, economic, social, and ecological environments impacting rural/pastoral livelihoods and rangelands/ecologies; including a clear understanding of the relevant state and institutional policy framework;
- ✓ Experience in planning and management for results;
- ✓ Excellent management skills, experience in business/market connect, and managing community Institutions. Ability to identify strategic gender aspects towards mainstreaming.
- ✓ Experience with/proficiency in the analysis, synthesis of reports, and preliminary research skills;
- ✓ Excellent communication skills including excellent written and verbal skills in English;
- ✓ Strong IT skills
- ✓ Evidence of good interpersonal networking and communication skills.

Remuneration will be based on qualifications and experience.

TO APPLY: Please fill out Google Form <https://forms.gle/PvAwgS2Ci2NkmgHG6> and attach a resume (with two references) and a cover letter explaining your suitability for this position.

Joining Date – As soon as possible

Sahjeevan is an equal-opportunity employer. The candidate should have the ability to work independently & be innovative to evolve monitoring systems and should be willing to work for flexible hours.